117 Putnam Drive & Eatonton, GA 31024 & Tel: 706-485-1884 www.putnamdevelopmentauthority.com

Agenda Monday, March 9, 2020 \$\phi\$ 9:00 AM

<u>Putnam County Administration Building – Room 204</u>

Opening

1. Call to Order

Minutes

- 2. Approval of Minutes
 - a. February 10, 2020 Regular Meeting
 - b. February 10, 2020 Executive Session
 - c. March 2, 2020 Called Meeting
 - c. March 2, 2020 Executive Session

Financials

- 3. Approval of Financials February 2020
- 4. Discussion and possible action on new bookkeeping solutions

Regular Business

5. Discussion and possible action regarding the new GRAD site submittal requirements (tabled from 3/2/20)

Other Business

6. Other Business

Next Meeting Items

7. Next Meeting Items

Closing

8. Adjournment

The Putnam Development Authority reserves the right to continue the meeting to another time and place in the event the number of people in attendance at the meeting, including the PDA members, staff, and members of the public exceeds the legal limits. The meeting cannot be closed to the public except by a majority vote of a quorum present for the meeting. The authority can vote to go into an executive session on a legally exempt matter during a public meeting even if not advertised or listed on the agenda. Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Compliance Officer, at least three business days in advance of the meeting at 706-485-2776 to allow the County to make reasonable accommodations for those persons.